



Liverpool College

**YEAR 7 ADMISSIONS 2019
INFORMATION BOOKLET
Becoming a Lerpoolian**



Tel : 0151 724 4000

www.liverpoolcollege.org.uk

INTRODUCTION TO LIVERPOOL COLLEGE



Who we are:

In 1840, Liverpool College was founded on a commitment to educate the whole person. Although we made this pledge over 175 years ago, it has never been more relevant than today.

We are a community of aspiring learners. We focus on our development as learners together, pursuing in everything we do the character and moral traits and habits of successful learners: **purpose, passion and challenge**. This means we continue our founders' intention to make the formation of character a prime purpose of education.

Our motto, “Non solum ingenii verum etiam virtutis”—to build ‘not only the intellect, but also the character’—speaks directly to the resilience and flexibility required to thrive in our modern world. It reflects the balance of ability and resilience that society will demand of our young people and finds its contemporary expression in our focus on ‘Learning with Character’.

Every young person that joins our school has the potential to excel. By developing ‘Learning with Character’ we create the structure around which potential can grow and flourish, the foundation on which greatness can be built.

We want your son or daughter to leave Liverpool College not only with the best possible academic qualifications and skills for university and further education and training but also with the character, love of learning and confidence to lead a happy, productive and fulfilling life.

Hans van Mourik Broekman
Principal

House System:

Every pupil belongs to a **House** during their time at the College. Our Houses provide a continuation of belonging and pastoral care as well as opportunities for competition and growth in leadership. This structure, driven by an enthusiastic and dedicated staff and relentless focus on teaching and learning enables us to focus on the needs and progress of each individual pupil and maintain the small scale in which positive learning relationships grow and pupils are challenged and supported to achieve their full potential.

Learning:

Academic studies are clearly the main focus of the school and our students achieve better than predicted and expected outcomes, year after year, because of parental support, outstanding teaching and clear goals and expectations.

But education at the College transcends the classroom. We educate the whole person through a wide variety of programmes in sport, the arts, and leadership and spiritual development.

A Challenging, Broad, Holistic Curriculum:

Our curriculum is made up of **7 academic strands (LCA)**:

- Maths
- English
- Science
- Languages
- Expressive Arts
- Technology, Enterprise & Sport
- Humanities

and **7 formative and personal development strands (LC+)**:

- Games and Competitions
- Artistic Expression
- Spiritual Formation
- PSHE
- Careers and STEM
- Charity and Service
- Leadership Education

Every pupil at the College is able to and is expected to access each one of these strands.

Together this **LCA+** curriculum provides a challenging, broad and unique offering.

Mission Statement

Liverpool College values the dignity of each individual and promotes the development of character and learning through a commitment to high standards within a caring community

Core Values

- **We recognise** that all pupils have different talents and strive to ensure that every pupil has an equal opportunity to find and develop the talents they do possess.
- **We believe** that the development of spirituality, character, intellect and creativity are the primary aims of education.
- **We work together** to create a happy and caring school community which is engaged in our local community and the wider world.
- **We pursue** high standards in every area of school life.

Year 7 Admission Arrangements

Taken from Liverpool College Admissions Policy for September 2019 entry

5. Year 7 Admission Arrangements

5.1 Application Process and Admission Number

- 5.1.1. Applications for places at Liverpool College are part of the Coordinated Admissions Arrangements operated by Liverpool's Local Authority. Applications for places in Year 7 in September 2019 should be made to the home local authority using the Preference Form (Common Application Form). The national closing date for applications is **31st October 2018**.
- 5.1.2. In addition, parents or guardians must complete a supplementary Liverpool College application form (available from Liverpool College) in order to register for the fair banding test outlined in 5.2.4 below. This supplementary application form is to be completed and returned to Liverpool College by 4.00pm on **21st September 2018**.
- 5.1.3. In addition to completing the supplementary application form outlined in 5.1.2 to register for the fair banding test, for those who wish to register for the music aptitude test outlined in 5.2.3 below, a separate Musical Aptitude Form (available from Liverpool College) must also be completed and returned to Liverpool College by **4.00pm on 21st September 2018**.
- 5.1.4. Liverpool College has an agreed admission number of 91 pupils. The College will accordingly admit at least 91 pupils into Year 7 each year if sufficient applications are received. The admission number applies only to those being admitted from outside of Liverpool College. If fewer than 54 pupils intend to transfer from Year 6, the College will admit over the admission number up to the overall size of the Year 7 group (i.e. 145), should sufficient applications be received.

5.2 Oversubscription Criteria for Year 7 Admissions

- 5.2.1. Pupils in Year 6 in the Preparatory School will have an option to transfer to Year 7. If fewer than 54 of the College's Year 6 pupils choose to progress, the College will admit more pupils into Year 7 up to the capacity of 145 pupils.
- 5.2.2. Where the number of applications for admission for available places is greater than the published admission number, applications will be considered against the criteria set out below. Where the number of applications for admission is greater than the published admission number, and after the admission of pupils whose statement of special educational needs (SEN) or Education, Health and Care (EHC) plan names Liverpool College applications for Year 7 will be considered against the criteria set out below, in priority order:
- 5.2.3. In accordance with its first specialism, Liverpool College will select 10% of the published admission number on their aptitude for music, as demonstrated by the school's Music Aptitude Test. There will be one date for the test which will be set out on the Liverpool College website. The places will be allocated in test score order. In the event that there is a tie for the last place(s) available, the tie-break

will be via a random allocation process¹, supervised by someone independent of the school. All applicants who seek a place under the music criterion but to whom a music aptitude offer is not made will be considered against the remaining oversubscription criteria. All applicants, including those sitting the aptitude test, will sit the fair banding ability test, in accordance with the Fair Banding procedure set out in section 5.2.5 and 5.2.6 below. Where Liverpool College is oversubscribed the successful music criterion applicants will not be allocated a place until after all Looked After Children, or children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order) have been allocated a place within their relevant band.

- 5.2.4. All applicants will take a non-verbal reasoning assessment. The non-verbal reasoning assessment will not be used for determining offers under the music criterion. There will be one date for the test which will be set out on the Liverpool College website. All applicants will be offered fair access to the test and reminded of the date, time and location of the test.
- 5.2.5. Liverpool College will admit the required number from each of the five ability bands based on the following percentage guidelines:
- Band 1 20%
 - Band 2 20%
 - Band 3 20%
 - Band 4 20%
 - Band 5 20%

It is possible that the number of places to be determined by Banding will not be a multiple of five, in which case the following will apply:

If the number of places to be determined by banding leaves:

- (a) a remainder of 1 when divided by 5, the place will be allocated to band 3;
- (b) a remainder of 2, when divided by 5, the places will be allocated to bands 2 and 4;
- (c) a remainder of 3, when divided by 5, the places will be allocated to band 2, 3 and 4
- (d) a remainder of 4, when divided by 5, the places will be allocated to band 1, 2, 4 and 5.

- 5.2.6. Once banding is applied, applications for Year 7 within each band will be considered against the criteria set out below, in priority order:

- (i) Children who are 'looked after' in accordance with section 22 of the Children Act 1989 and previously looked after children.
- (ii) Next, we will admit - from each band - the pupils allocated a music aptitude place who are placed within that band.

In the following criteria children of multiple births (twins, triplets etc) will have priority²:

- (iii) Pupils who, on the date of admission, will have a sibling (i.e. a natural brother or sister, or a half brother or sister, or a legally adopted brother or sister or half brother or sister, or step brother or sister who will be living with them at the same address at the date of their entry to Liverpool College) in years Reception-13 of Liverpool College. Proof of the sibling relationship will be required.
- (iv) Pupils whose parents are employed by Liverpool College and who have been employed continuously by the College for two years or more, at the time of application.

¹ See appendix A to this policy for further detail on the random allocation procedure

² This means that when random allocation is used to allocate places in the oversubscription criteria in each band, if one of the twins/triplets etc is selected through the random allocation process, the other twin/triplets etc will then be allocated a place if they are in the same band as the applicant selected.

- (v) 50% of the remaining places will be offered to pupils who live within a two (2) mile radius of the main entrance gates of the Liverpool College site (situated on Molyneux Road) [see map], by random allocation³. The two (2) mile distance is measured as a straight line. If there is an uneven number of remaining places, an additional place will be offered to a pupil who lives within the two miles of the main entrance gates. Proof of residence will be required (council tax bill, utility bill).
- (vi) the remaining places, after places offered to pupils who live within a two mile radius of the main entrance gates as outlined above, will be offered on the basis of random allocation⁴.

5.2.7. If there are more applicants than places available in criteria (i), (iii) and (iv), the tie-break will be via a random allocation process⁵. This will be supervised by someone independent of the school.

5.2.8 Liverpool College will take all reasonable steps to inform parents by email of the outcome of the selection tests outlined in 5.2.3 and 5.2.4 before the closing date for secondary applications (31 October).⁶

5.2.9. Applications from children who do not sit the school's chosen Fair Banding Test will not be considered for places until after applications from children who have sat the banding test. It is therefore unlikely that applications in the initial admissions round from children who do not sit the banding test will be successful, although children being considered for vacancies that subsequently occur will not be required to sit the banding test. Children who are looked after and previously looked after children will always have priority for admission.

5.2.10. If false or misleading information is used to gain entry to Liverpool College, the Application will be reconsidered and the correct level of priority given which may result in the offer of a place being withdrawn.

[The Full Admission Policy is available to download from our website: www.liverpoolcollege.org.uk](http://www.liverpoolcollege.org.uk)

³ See appendix A to this policy for further detail on the random allocation procedure

⁴ As above

⁵ As above

⁶ See appendix C to this policy for further details about results of the banding test

Year 7 Admissions 2019: Frequently Asked Questions

1. How can we find out more information about Liverpool College?

We are holding 2 Open Events that will give you an opportunity to look around the school, meet members of staff and pupils and find out more about Liverpool College and the admissions procedure. These events take place on:

Monday 11th June	:	Open Evening	4.00pm-6.00pm
Saturday 8th September	:	Open Morning	9.30am-12pm

The College website also has information and up-to-date news about the school:

www.liverpoolcollege.org.uk

2. How many places are there in Year 7 in 2019?

Liverpool College has an agreed admission number of **91** pupils. The College will accordingly admit at least **91** pupils into Year 7 each year if sufficient applications are received.

The admission number applies only to those being admitted from outside of Liverpool College. If fewer than 54 pupils intend to transfer from our Year 6, the College will admit over the admission number up to the overall size of the Year 7 group (i.e. 145).

3. Who can apply to Liverpool College?

While we remain a Church of England foundation, admissions are non-denominational and are not faith based. We will consider all applications for a place.

Liverpool College serves the local and wider community, and welcomes applications from parents both within and outside the Liverpool area.

4. How do we apply to join Year 7 at Liverpool College in 2019?

Applications for places at Liverpool College are part of the Coordinated Admissions Arrangements operated by Liverpool's Local Authority. Applications for places in Year 7 in September 2019 at Liverpool College should be made to the home local authority using the Preference Form (Common Application Form). **The Liverpool Local Authority closing date for application is 31 October 2018** (other local authorities may have a different closing date).

In addition, parents or guardians must complete a supplementary Liverpool College application form (available from Liverpool College) in order to register for the fair banding test.

The supplementary application form is to be completed and returned to Liverpool College by 4.00pm on 21 September 2018. It cannot be emailed and must be posted or hand delivered. You will receive an acknowledgement of your application by email within 5 working days (but not during the summer holiday period which is from 12th July – 30th August).

In addition to completing the supplementary application form to register for the fair banding test, for those who wish to register for the music aptitude test, a separate **Musical Aptitude Test Registration Form** (available from Liverpool College) must also be completed and returned to Liverpool College by **4.00pm on 21st September 2018**.

5. Where do we get the Liverpool College Application Form & Music Aptitude Test Registration Form from?

A copy of the forms can be downloaded from the admissions page of the Liverpool College website or a copy picked up from the Admissions Office.

6. How are places in Year 7 allocated?

Where fewer applications than places are received, Liverpool College will offer places to all those who have applied. Last year over 1200 applications were received for Year 7.

SEE YEAR 7 ADMISSION ARRANGEMENTS ABOVE

Note: the 10% Music aptitude places will be allocated before banding is applied, but these children will be included in the bands. Where Liverpool College is oversubscribed, the successful Music Aptitude criterion applicants will not be allocated a place until after all those in public care (Looked After Children), or previously looked after children have been allocated a place within their relevant band.

Note: For Year 7 admissions- when random allocation is used to allocate places in the oversubscription criteria in each band, if one of the twins/triplets (etc) is selected through the random allocation process, the other twin/triplets etc will then be allocated a place **if they are in the same band as the applicant selected.**

7. What is Fair Banding?

Fair Banding is a form of selection that is used to ensure that in our Year 7 intake we have a proportionate spread of children with differing abilities. We use banding to produce an intake in Year 7 that represents the full range of ability of applicants to Liverpool College.

The Fair Banding Test consist of one half hour Non Verbal Reasoning Paper

8. How does Fair Banding work?

All external applicants will sit a non-verbal reasoning assessment. The scores achieved in this test will be placed in rank order, then divided into five equally sized ability bands. An equal number* will be taken from each band to make up the full complement of admissions, using the oversubscription criteria described in our admissions policy (and outlined in question 6) which is applied within each band.

The banding test will take place on **Saturday 13th October**. All applicants will be offered fair access to the test and will be reminded of the date and informed of the time and location of their test.

Please note that candidates who sit the banding test will be considered for places before those who have not (apart from Children who are looked after and former children who are looked after who will always have priority for admission).

* It is possible that the number of places to be determined by Banding will not be a multiple of five, in which case the following will apply:

If the number of places to be determined by banding leaves:

- (a) a remainder of 1 when divided by 5, the place will be allocated to band 3;
- (b) a remainder of 2, when divided by 5, the places will be allocated to bands 2 and 4;
- (c) a remainder of 3, when divided by 5, the places will be allocated to band 2, 3 and 4;
- (d) a remainder of 4, when divided by 5, the places will be allocated to band 1, 2, 4 and 5.

9. What is the Music aptitude test?

10% of places will be allocated to pupils with a particular aptitude for Music. Those who wish to be considered for a music aptitude place will be required to take a test designed to test Music aptitude. The 10% of places will be allocated in test score order.

These candidates are selected on how they performed in the Music aptitude tests irrespective of what band they are in. There will be two music aptitude tests and candidates who achieve the score required in the first test will be invited to take a second test on a later date. The first Music Test is a listening test and it will take place on the same day as the Banding Test (13th October) **NB: the 10% Music aptitude places will be allocated before banding is applied, but these children will be included in the bands.**

No previous knowledge of Music is expected or required because the test is looking for aptitude to learn rather than ability or knowledge. No preparation is necessary and there are no practice papers available. In order to ensure equal opportunities for all music applicants, we will not take into consideration any teacher references or music certificates so please do not send them in. There will be no performance aspect in the music aptitude test.

All applicants who seek a place under the Music Aptitude criterion but to whom an offer is not made will be considered in accordance with the Fair Banding procedure.

10. When is the Banding Test taking place?

The **banding test** will take place on **Saturday 13th October** at Liverpool College. All those who return their completed Liverpool College application form to the College by 4pm on 21st September will be registered for the fair banding test.

In the week commencing 1st October 2018, all those who are registered will receive further information about the arrangements for the tests, including timings and location.

11. When are the Music aptitude tests taking place?

Those who apply to take the Music Aptitude Test will sit the first test on the same day as the Banding Test (13th October) and those children who achieve the score required will be invited to take a second test on a later date.

12. When do we find out if we have a place at Liverpool College?

As we are part of the Coordinated Admissions Arrangements of the Local Authority, you will be informed by email/letter from the Local Authority on **1 March 2019** if you have been allocated a place at Liverpool College.

13. Can we appeal an admissions decision?

Parents or guardians will have the right to appeal to an Independent Appeal Panel if they are dissatisfied with an admission decision of Liverpool College. The Appeal Panel will be independent of the College. The arrangement for appeals will be in line with the School Admissions Appeals Code published by the Department for Education as it applies to Academies. The determination of the Appeals Panel will be made in accordance with the School Admissions Appeals Code and is binding on all parties. Liverpool College will prepare guidance for parents or guardians about how the appeals process will work and provide a named contact who can answer any enquiries about the process.

14. What are the deadlines for applications?

If you wish to apply for a place at Liverpool College, please list Liverpool College as one of your choices on the Common Application Form (Preference Form) which is submitted to the Local Authority by **31 October 2018** for Liverpool Local Authority (other local authorities may have a different closing date).

ALL external applicants must also complete the Liverpool College Year 7 Application Form (the school's supplementary application form) and submit it to the school by 4pm on Friday 21 September 2018.

The Music Aptitude Test Registration Form should also be submitted to the school by 4pm on Friday 21 September 2018.

15. How can we access the Liverpool College Admissions Policy?

The Admissions Policy is available to view and download on the College website. You can also request that a printed copy be sent to you by contacting the admissions office at the College.

16. Who is the main contact at the College for queries about admissions?

For queries regarding admissions to Liverpool College, please contact Mrs Sally Loveridge (Registrar) – sloveridge@liverpoolcollege.org.uk or 0151 724 4000 ext 228.

The College website also has information regarding the admissions procedure as well as up to date news and information about all parts of the College.

www.liverpoolcollege.org.uk

Liverpool College 2 mile radius from main gate on Molyneux Road



KEY DATES FOR YEAR 7 ADMISSIONS 2019

11 June 2018	Liverpool College Open Evening – 4.00-6.00pm
September 2018	Application window opens to Parents / Guardians to apply to their local authority See www.liverpool.gov.uk/admissions
8 September 2018	Liverpool College Open Morning – 9.30am-12pm
21 September	Liverpool College Y7 Application Form returned to College Music Aptitude Test Registration Form returned to College
13 October	Banding Test & Music Aptitude Test
31 October	Liverpool Local authority closing date for applications (Common Application or Preference Form). Other local authorities may have a different closing date.
November 2018- February 2019	Local authority coordinates admissions arrangements with schools to allocate places
1 March 2019	Offer emails and letter sent to parents by the local authority

**For more detailed information on the curriculum, routine and timetable at
Liverpool College, please visit our website:**

www.liverpoolcollege.org.uk

If you have any questions please don't hesitate to contact Sally Loveridge
sloveridge@liverpoolcollege.org.uk or 724 4000 ext 228.